

LONG BEACH UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
1515 Hughes Way  
Long Beach, CA 90810

MINUTES  
Regular Meeting

September 10, 2020

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, September 10, 2020 at 8:15 a.m. in the Community Room at 1515 Hughes Way, Long Beach, California. The meeting was broadcasted on the LBUSD YouTube channel and attendees were participating by teleconference.

PLEDGE OF  
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in telephonic attendance as established by roll call:

Present:                Sheryl Bender  
                             Terence Ulaszewski  
                             Linda Vaughan

STAFF MEMBERS  
TELEPHONICALLY  
PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Gregory Robinson, Personnel Analyst; Dale Culton, Certification Services Manager; Jesus Rios Jr., Employment Services Supervisor; Ashleigh Fernando, Senior Administrative Secretary (Acting); Judith Alonso, Human Resources Technician; Andrea Armas, Human Resources Technician; Aaron Dominguez, Human Resources Technician; Anne Follett, Human Resources Technician; Silaue Taeleifi, Human Resources Technician; Alejandra Torres, Human Resources Technician; and Aisha Alex, Human Resources Assistant.

GUESTS  
TELEPHONICALLY  
PRESENT

Vaurice Scott, CSEA Chapter 2 Vice President – Unit A; Chester Davidson, CSEA Chapter 2 Vice President – Unit B; Gary Marshall, Multimedia Technology Supervisor; and Ruben Sosnowski, Production Specialist/Editor.

MINUTES OF REGULAR  
MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of August 27, 2020.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE  
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM  
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, reported that Aaron Dominguez, Human Resources Technician, accepted a position at another district and his last day at the Personnel Commission is Friday, September 11, 2020. Mr. Kato congratulated Gregory Robinson, Personnel Analyst, on his promotion from Associate Personnel Analyst effective today, Thursday, September 10, 2020.

Gregory Robinson, Personnel Analyst, reported that forty-two (42) recruitments are in progress and five (5) eligibility lists have been created in the last two weeks. Mr. Robinson also reported that he and Maria Braunstein, Personnel Analyst, continue to meet with subject matter experts to develop and revise employment examinations.

Aaron Dominguez, Human Resources Technician, reported that in the month of August, the Certification unit fingerprinted forty (40) employment candidates and distributed one hundred and ninety six (196) classified performance evaluations. Mr. Dominguez recognized Anne Follett, Human Resources Technician, who received a thank you email from a recently processed new employee that read "Hello Anne, thank for all your help. You made the process of joining Long Beach Unified School District flow so natural. I'm excited for my future." Mr. Dominguez emphasized that this is an example of the level of customer service the Certification unit strives for when processing new employees and they will continue to find ways to improve processes. Mr. Dominguez concluded by saying farewell and that he accepted a position with another district which provides him an opportunity to grow professionally in his career. Mr. Dominguez thanked the Commissioners for all of their support and stated it has been a pleasure to work at the Personnel Commission and with the Commission staff. Commissioner Bender congratulated Mr. Dominguez and wished him well in his new position.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for College and Career Specialist
2. **RATIFY** job announcement bulletin for Nutrition Services Operations Coordinator
3. **APPROVE** the certification of Executive Secretary to the Superintendent/Board of Education (C) eligibility list 21-0020-3347 established 09/02/2020
4. **APPROVE** the certification of Purchasing Agent eligibility list 20-0134-5128 established 09/11/2020
5. **APPROVE** the certification of Recreation Aide – Kids' Club eligibility list 21-0018-5257 established 08/31/2020
6. **APPROVE** the certification of Recreation Aide – Kids' Club eligibility list 21-0027-5257 established 09/08/2020
7. **APPROVE** the certification of Stage Technician eligibility list 20-0062-0379 established 09/02/2020

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-2 and approve items 3-7 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Linda Vaughan	X		
Terence Ulaszewski	X		

OLD BUSINESS                      None

NEW BUSINESS                      1. **DISCUSS** the following:  
Revision to the Rules and Regulations of the Classified Service, Rule 8.1.J.4  
(First Reading)

Kenneth Kato, Executive Officer, and Dale Culton, Certification Services Manager, provided an overview of the report and New Business Item 1 will be brought forward for a second reading and approval at the next Commission meeting.

OTHER ITEMS                      None

NEXT REGULAR MEETING                      The next Regular Meeting of the Personnel Commission is scheduled for Thursday, September 24 at 8:15 a.m. at 1515 Hughes Way, Long Beach, California and members of the public may observe the meeting in real-time simulcast by selecting the Video & Multimedia icon at lbschools.net.

CLOSED SESSION                      The Personnel Commission retired into closed session at 8:25 a.m.

OPEN SESSION                      The Personnel Commission returned to open session at 8:37 a.m. and no reportable actions were taken.

ADJOURNMENT                      The Regular Meeting of the Personnel Commission was declared adjourned at 8:38 a.m.