

LONG BEACH UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
4400 Ladoga Avenue  
Lakewood, CA 90713

MINUTES

Regular Meeting

July 5, 2018

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, June 21, 2018 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF  
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Linda Vaughan  
Terence Ulaszewski

STAFF MEMBERS  
PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Dale Culton, Certification Services Manager; Mary Cates, Human Resources Supervisor; and Susan Brister, Human Resources Technician.

GUESTS

Juan Garcia, Instructional Assistant-Computer Resources

MINUTES OF REGULAR  
MEETING APPROVED

A motion was made by Mr. Ulaszewski, seconded by Ms. Vaughan, and the motion carried to approve the minutes of the Regular Meeting of June 21, 2018.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Linda Vaughan	X		
Terence Ulaszewski	X		

RECEIVE  
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM  
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, informed the Commission that Personnel Commissioner interviews are complete and will be moving forward with the recommendation from the panel. Mr. Kato thanked the various stakeholders who participated in the panel interviews. The recommendation of the new Personnel Commissioner is scheduled for the Board of Education meeting on August 15, 2018.

Maria Braunstein, Personnel Analyst, reported on recruitment and testing activities. Ms. Braunstein continues to work with displaced employees.

Mary Cates, Human Resources Supervisor, provided the Commission an update on summer placements. Ms. Cates reported that staff continues to input new employees, such as Instructional Aide-Specials, on-line. Ms. Cates concluded that staff continues to work on special projects throughout the summer.

Dale Culton, updated the Commission that he and Mr. Kato met with CSEA regarding some clarification of language in the CSEA collective bargaining agreements. Mr. Culton reported on working on the annual report and filling vacancies.

#### CONSENT AGENDA

Following discussion, a motion was made by Mr. Ulaszewski, seconded by Ms. Vaughan, and the motion carried with a unanimous vote of those present to approve Consent Agenda items 1-6.

1. **RATIFY** job announcement bulletin for Warehouse Materials Processor
2. **APPROVE** the certification of Custodian 18-0094-0139 eligibility list established July 6, 2018
3. **APPROVE** the certification of Instructional Aide-Special 18-0104-0448 eligibility list established June 22, 2018
4. **APPROVE** the certification of Research Office Technician 18-0103-0433 eligibility list established July 5, 2018
5. **APPROVE** the certification of Strategic Data Project Analyst 18-0090-5230 eligibility list established July 06, 2018
6. **APPROVE** the certification of Telecommunications Technician 18-0068-3309 eligibility list established May 21, 2018

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Linda Vaughan	X		
Terence Ulaszewski	X		

#### OLD BUSINESS

None

#### NEW BUSINESS

None

#### OTHER ITEMS

Mr. Ulaszewski reported he attended the Blue Martini Ball fundraiser conducted through Team 100 in order to help feed hungry Long Beach elementary school children and families.

Ms. Vaughan thanked Mr. Kato and Ms. Braunstein for arranging the Personnel Commissioner recruitment.

NEXT REGULAR  
MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, July 19, 2018 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:30 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 8:50 a.m. No reportable actions were taken.

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 8:52 a.m. with the consent of the members.