

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Minutes for April 16, 2009

PAGES: 7.1.1- 7.1.5

Date: April 30, 2009

Reason for
Consideration: Action

Testing Room
Personnel Commission Office
999 Atlantic Avenue
Long Beach, CA 90813

Chairperson Vera Mulkey called the meeting of the Personnel Commission to order at 8:17 a.m. at which time she led the pledge of allegiance to the flag.

COMMISSION MEMBERS PRESENT STAFF MEMBERS PRESENT

Vera Mulkey, Chairperson
Terry Ulaszewski, Member
Chuck Acosta, Member

Ramon Curiel, Executive Officer
Stephanie Jimenez, Sr. Administrative Secretary
Marilyn Doss, Personnel Analyst
Susan Leaming, Personnel Analyst
Maria Braunstein, Associate Personnel Analyst
Dale Culton, Certification Services Manager
Judy Marshall, Human Resources Technician
Jan Medford, Human Resources Technician
Denise Petty-Trietsch, Human Resources Technician
Silaue Taeleifi, Human Resources Technician
Maria Villalobos, Human Resources Technician
Adriana Araujo-Honorio, Staff Secretary

PRELIMINARY

Guest: Nathan Kramer, Appellant

HEARING OF PUBLIC TESTIMONY AND
QUESTIONS FROM THE FLOOR ON
ITEMS NOT LISTED ON THE AGENDA

None

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REPORT FROM THE EXECUTIVE OFFICER

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Mr. Curiel informed the Commissioners that the Phase I/ 2009-2010 Budget Reductions and Revisions were approved by the Board of Directors on April 7, 2009. Personnel Commission staff has been working diligently preparing for the implementation of the budget reductions. A memo was distributed to all site administrators last week informing sites of the 2009 deadlines for abolishments and reductions of Classified positions. VA's must be routed and approved by April 17th to meet the Board of Education deadline for abolishments and reductions to be effective June 30, 2009.

Mr. Curiel notified the Commissioners that a second Ice Cream Social flyer has been distributed to sites. Names of all Classified Employee of the Year nominees for 2009 will be made known during the event. Mr. Curiel invited Commissioners to stop by the event and notify us if they wish to assist with scooping ice cream during the event. Mr. Curiel informed the Commissioners that the Employee Recognition Committee shall meet on May 4th to review nomination forms. The 2009 Classified Employee of the Year will be announced at the Board of Education meeting held on June 2, 2009.

Mr. Curiel asked the Personnel Commission Division heads to give a brief update of their departments' activities. The staff managers gave individual brief reports to the Commission on the current activities of their units.

PERSONNEL COMMISSION MINUTES

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The minutes of the April 2, 2009 Personnel Commission Meeting were approved.

PERSONNEL COMMISSION MEETING DATES

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The Commission acted to approve the following dates for the 2009-2010 regular Personnel Commission meetings. All meetings are scheduled for 8:15 a.m. at the Personnel Commission Office.

July 16, 2009
July 30, 2009

January 7, 2010
January 21, 2010

August 13, 2009
August 27, 2009

February 4, 2010
February 18, 2010

September 10, 2009

March 4, 2010

September 24, 2009

March 18, 2010

October 8, 2009
October 22, 2009

April 1, 2010
April 15, 2010
April 29, 2010

November 5, 2009
November 19, 2009

May 13, 2010
May 27, 2010

December 3, 2009
December 17, 2009

June 10, 2010
June 24, 2010

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, Lois Gannt, was not present. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, Denise Grant, was not present. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.5 and 4.2.A.7. The appellant, Nathan Kramer, was present and requested to be heard in Closed Session. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. and 4.3. The appellant, Rhonda Walker, was not present. The Commission moved this item to Closed Session.

BULLETINS

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Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. All job bulletins issued are then to be ratified at the first reasonable opportunity at a Commission meeting.

The Commission acted to pull the Lead Custodian bulletin due to a need for classification modification.

Lead Custodian

Dual

09-0123-0205

ELIGIBILITY LISTS

ELIGIBILITY LISTS

Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

Campus Security Officer	Dual	09-0113-5011
Campus Security Officer/ Substitutes and LTES	Open/Cont	09-LTES-5011
School Safety Officer	Dual	09-0114-5014
Stage Technician	Dual	09-0099-0379

OTHER ITEMS

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A Public Hearing date for the Proposed Personnel Commission Budget is scheduled for April 30, 2009.

Terry Ulaszewski, Commissioner, commended Chairperson, Vera Mulkey for being honored with a Humanitarian Award given by CCEJ, California Conference for Equality and Justice. An Awards Dinner will be held on May 21, 2009. The Personnel Commission applauded Chairperson Mulkey's nomination and success.

NEXT MEETING

NEXT MEETING

The next regular meeting of the Personnel Commission will be held on Thursday, April 30, 2009. The meeting will be at 8:15 a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

CLOSED SESSION

CLOSED SESSION

The Personnel Commission adjourned to Closed Session at 8:54 a.m. to hear the appeal for Nathan Kramer.

RETURN TO OPEN SESSION

RETURN TO OPEN SESSION

The Personnel Commission returned to Open Session at 9:55 a.m.

The Commission acted to allow Lois Gannt to remain on current eligibility lists for Nutrition Services Worker and instructed the Executive Officer to notify her of this decision.

The Commission acted to sustain staff's recommendation to remove Denise Grant from current eligibility lists and instructed the Executive Officer to notify her of this decision.

The Commission acted to sustain staff's recommendation to remove Nathan Kramer from current eligibility lists and instructed the Executive Officer to notify him of this decision. Mr. Kramer may re-apply 3 to 6 months after his probation sentence has been served.

The Commission acted to sustain staff's recommendation to remove Rhonda Walker from current eligibility lists and instructed the Executive Officer to notify her of this decision.

ADJOURNMENT

There being no further business, Chairperson Mulkey adjourned at 10:00 a.m.

Respectfully submitted,

Ramon Curiel
Executive Officer